

ES-76

Rev 11/04

**STATE OF WEST VIRGINIA  
SUBDIVISION APPROVAL APPLICATION FORM  
HEALTH DEPARTMENT**

**I. General Information**

Name of Applicant: \_\_\_\_\_ County: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner (Name & Address): \_\_\_\_\_

Deed Recorded in Book \_\_\_\_\_ Page \_\_\_\_\_ County of \_\_\_\_\_

Location of Property (be specific - map may be attached): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Acreage of Tract \_\_\_\_\_ Total Acreage to be Developed \_\_\_\_\_

Number of Lots to be Developed \_\_\_\_\_ Drinking Water Source \_\_\_\_\_

Type of Structure to be Constructed \_\_\_\_\_

Have any previous subdivision approvals or declaratory rulings been issued on this tract or adjacent tracts? Yes ☐ No ☐

If yes, give details \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**II. Check List**

Four (4) copies each of the following must accompany this application form.

- ☐ Plat plan of property (show lot layout, lot dimensions, lot numbers, streets, location of percolation test holes and six foot test holes, location of wells and public water lines, location of 10,000 square foot reserve area).
- ☐ Percolation tests and six foot hole tests report sheet.
- ☐ Soil Conservation Service report (contact your local SCS office).

\* In addition, a site visit of the proposed subdivision must be made by the appropriate Health Department representative prior to permit issuance.

**III. For Health Department Use Only**

Approval Issued Yes ☐ No ☐ Date: \_\_\_\_\_

By: \_\_\_\_\_ Approval Number: \_\_\_\_\_

## REPORT SHEET

FOR

## PERCOLATION AND SIX FOOT HOLE TESTING

Subdivision Name \_\_\_\_\_ County \_\_\_\_\_

Total Number of Lots \_\_\_\_\_ Name of Applicant \_\_\_\_\_

Name of Certified Installer Responsible for Testing \_\_\_\_\_

Installer Certification No. \_\_\_\_\_ Installer Signature \_\_\_\_\_

[illegible]

(Attach additional pages if needed)

**STATE OF WEST VIRGINIA**  
**SUBDIVISION APPROVAL FACT SHEET**  
(Retain this sheet - do not submit with application form)

1. To ensure there is adequate area for the installation and repair of individual sewage systems, the Bureau for Public Health, through the sewage system rules, has established a requirement that each dwelling or establishment which proposes onsite sewage disposal, is required to have a 10,000 square foot onsite disposal area. This requirement insures sufficient area is available to install the initial system and have space available for any needed future repairs.
2. 64CSR9 Sewer System rules effective May 1, 1998 defines a subdivision as a tract of land which has been divided into two (2) or more lots, tracts, parcels, plats, sites, areas, units, interests, or other division for the purpose of dwelling or establishment development, and includes the division of land by deed, metes and bounds description, lease, map, plat or other instrument, or by any act of construction.

This definition includes adding additional dwelling(s) to a tract of land which may or may not already have an existing dwelling on it; regardless of whether a "new" lot is created by the act of surveying.

3. Anyone proposing to establish a subdivision including adding additional dwelling(s) to a tract of land which proposes individual sewer system(s) must obtain health department approval before any improvements, construction, installation or development is initiated and before any water or sewage installation permits can be issued.
4. Form ES-76 and the required accompanying information must be submitted in order to obtain approval.
5. Any proposed changes after health department approval has been given, must be re-evaluated and approved by the health department.
6. After approval is granted, the developer or each individual lot owner must obtain an individual sewer system permit from the local health department before installing an onsite disposal system.
7. Each existing or proposed dwelling or establishment must establish a minimum 10,000 square foot onsite sewage disposal area. This onsite sewage disposal area includes the area for the original soil absorption system plus replacement area for any future repairs.

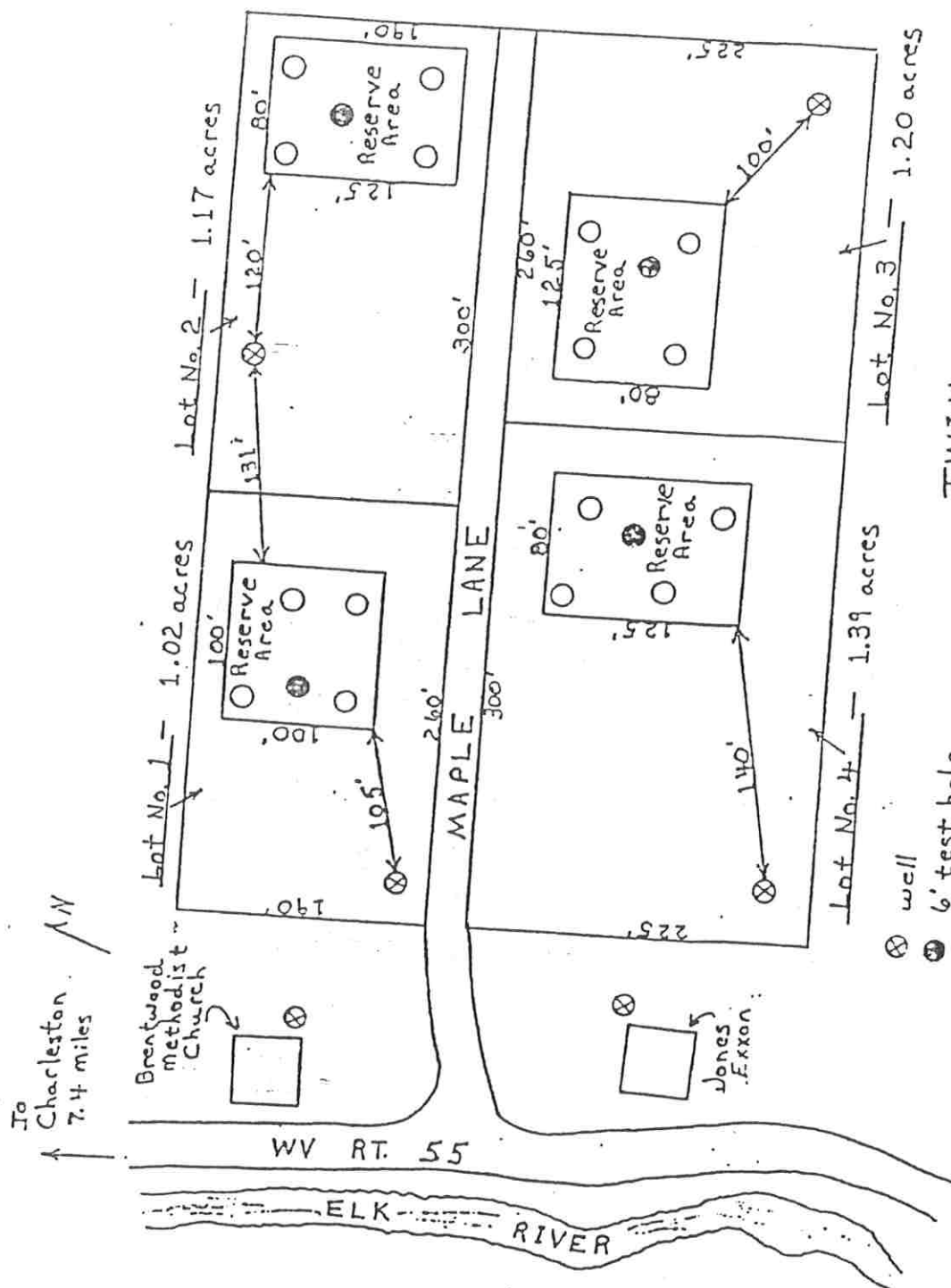
On lots less than two (2) acres in size, the 10,000 square foot disposal area for each dwelling and/or establishment must qualify for the installation of a standard drainfield. To qualify there must be a minimum of three (3) feet of suitable soil under any portion

of the soil absorption system and have an average percolation test between 5-90 min/inch.

For each dwelling and/or establishment located on individual lots which are two (2) acres and over, the 10,000 square foot disposal area can be qualified for standard or alternative soil absorption systems. Soil and site requirements for alternative systems need an average percolation rate less than 120/min/inch; require a minimum of three (3) feet of soil between the absorption system and limestone rock strata, require two (2) feet of soil between the absorption system and non-limestone bedrock if additional treatment precedes system or designed as a low pressure system.

8. Where multiple disposal areas are proposed, each individual area shall not be less than 3,000 square feet.
9. All disposal areas shall be staked in the field and shown on the submitted plat.
10. A minimum of four (4) percolation tests and one (1) six foot soils excavation trench must be done for each area. All testing must be done in the designated disposal area, and must be done by a State certified sewer system installer. Six foot deep slit trenches may be required in limestone geology to determine soil depth over underground limestone rock strata.
11. A health department representative must visit the site prior to approval issuance and must view all test holes prior to backfilling.
12. Developers should be aware of any additional local requirements which may apply to land development.
13. Minimum distances must be maintained between sewer system components and drinking water supplies and lines. Refer to the State Health Department Water Well Design Standards and State Health Department Publication ES-52.

## Subdivision Plat Plan



TWIN MAPLES SUBDIVISION  
EIK 0:4:1

EIK District

LIK District  
Kanawha County

nanawha. County  
Prepared by John Smith-July 1985  
(not to scale)

MOBILE FOOD UNIT PERMIT (Potentially Hazardous Food)	\$ 50.00
ORGANIZED CAMP PERMIT	\$ 75.00
PLAN REVIEWS (New Businesses)	\$ 32.00
RETAIL FOOD STORE PERMIT	\$ 25.00 per checkout <u>\$150.00 maximum</u>
SEWAGE DISPOSAL SYSTEM PERMIT (Individual)	\$100.00
Inspections (Non-Compliance or Unnecessary Trip)	\$ 32.50
SEWAGE TANK CLEANING TRUCK PERMIT	\$ 50.00
SUBDIVISION PERMIT	
No. of Lots	
1-5	\$ 50.00
6-10	\$100.00
11 & over	\$150.00
Inspection of Site	\$ 32.50
Plan Review	\$ 32.00
SWIMMING POOL / BATHING BEACH PERMIT	\$ 50.00
Re-Inspections (Non-Compliance)	\$ 37.50
TATTOO STUDIO	\$200.00
BODY PIERCING STUDIO	\$200.00
TEMPORARY FOOD SERVICE PERMIT	\$ 25.00
TENT & TRAVEL TRAILER CAMPGROUND PERMIT	
Developed Sites	
0-35	\$ 50.00
36-75	\$100.00
76 & over	\$150.00
Re-Inspections (Non-Compliance)	\$ 37.50
VENDING MACHINE PERMIT (Hazardous Food)	\$ 50.00
WATER INSPECTIONS	\$ 32.50
WATER SAMPLE (Per Sample)	\$ 10.00
WATER WELL PERMIT	\$ 50.00